



MINNESOTA STATE
Board of Trustees

AGENDA ITEM SUMMARY

NAME: Academic and Student Affairs Committee

DATE: June 17, 2024

TITLE: Proposed Amendment to Board Policy 3.4
Undergraduate Admissions (First Reading)

Action

Review and Discussion

This item is required by policy

PRESENTERS

Satasha Green-Stephen, Senior Vice Chancellor for Academic and Student Affairs

PURPOSE

Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6. Board Policies and System Procedures requires board review and approval of proposed board policy changes and that each board policy is reviewed at least once every five years.

BACKGROUND INFORMATION

The proposed amendment reorganizes current language, adds the definitions “academic program” and “applicant”, deletes the definitions “college” and “university”, and replaces “students” with “applicants” in Part 3. Admissions.

RECOMMENDED ACTION (FIRST READING DRAFT)

The Academic and Student Affairs Committee recommends that the Board of Trustees suspend the rules and adopt the proposed amendment to Policy 3.4.

Date Presented to the ASA Committee: 6/17/2024

Date Presented to the Board of Trustees: 6/18/2024

Date of Implementation: 6/18/2024

PROPOSED CHANGES (FIRST READING DRAFT – CLEAN COPY)

1 **3.4 Undergraduate Admissions**

2

3 **Part 1. Purpose**

4 To establish admission standards for individuals applying to a college or university.

5

6 **Part 2. Definitions**

7

8 **Academic program**

9 A cohesive arrangement of college-level curricular requirements leading to an academic
10 award.

11

12 **Admission**

13 The initial entrance into a Minnesota State college or university as an undergraduate
14 candidate for a certificate, diploma, or degree.

15

16 **Applicant**

17 An individual applying for admission to a Minnesota State college or university. The
18 individual has not yet been admitted.

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20

21 **Part 3. Admissions**

22 Consistent with their specific missions, colleges and universities shall consider for admission
23 applicants who are able to benefit from the educational offerings.

24

25 Colleges shall be committed to open access admissions with required minimum standards.
26 Universities shall base admission standards on completion of secondary education as well as
27 academic achievement as demonstrated through specific high school course taking and
28 academic performance standards.

29

30 All colleges and universities shall provide clear, accessible information to prospective students
31 and applicants regarding admission requirements.

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33 Academic programs may have additional requirements. Admission to a college or university
34 does not guarantee subsequent acceptance into such programs.

END

PROPOSED CHANGES (FIRST READING DRAFT – MARKED-UP COPY)

~~Single Strikethrough~~ – proposed deletion of current language

Single Underlining – proposed new language

35 3.4 Undergraduate Admissions

36

37 ~~The chancellor shall set p~~Program credit length requirements and waiver criteria for all
38 academic awards are set by statute and/or the chancellor. ~~undergraduate certificates,~~
39 ~~diplomas, and graduate level awards.~~

40

41 ~~The chancellor shall set p~~Program credit length requirements and waiver criteria for all
42 academic awards are set by statute and/or the chancellor. ~~undergraduate certificates,~~
43 ~~diplomas, and graduate level awards.~~

44

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46 Part 1. Purpose

47 To establish admission standards for individuals applying to a college or university. ~~that~~
48 ~~facilitate the admission process for prospective students.~~

49

50 Part 2. Definitions

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52 Academic program

53 A cohesive arrangement of college-level curricular requirements leading to an academic
54 award.

55

56 Admission

57 ~~A student's~~The initial entrance into a Minnesota ~~s~~Sate college or university as an
58 undergraduate-candidate for a certificate, diploma, or degree.

59

60 Applicant

61 An individual applying for admission to a Minnesota State college or university. The
62 individual has not yet been admitted.

63

64 College

65 ~~A authorized to offer certificates, diplomas, and associate degrees.~~

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67 University

68 ~~A university authorized to offer certificates, and associate, bachelors, masters, doctoral and~~
69 ~~professional degrees.~~

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71 Part 3. Admissions

72 Consistent with their specific missions, colleges and universities shall consider for admission
73 ~~students~~applicants who are able to benefit from the educational offerings.

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Colleges shall be committed to open access admissions with required minimum standards. Universities shall ~~set base~~ admissions standards ~~based on student completion of secondary education as well as academic achievement as demonstrated through achievement of a high school diploma or its equivalent, completion of~~ specific high school courses taking, and academic performance standards.

All colleges and universities shall provide clear, accessible information to ~~potential prospective~~ students and applicants regarding admissions requirements.

Academic ~~and career~~ programs may have additional ~~admission~~ requirements. Admission to a college or university does not guarantee subsequent acceptance admission into such programs.

Related Documents

- [System Procedure 3.4.1](#) Undergraduate Admissions

To view related Minnesota statutes, go to the [Revisor's Office website](#). You can conduct a search from this site by typing in the statute number.

- [Minn. Stat. 136F.302](#) Regulating the Assignment of Students to Remedial Courses
- [Minn. Stat. 136A.861](#) Intervention for College Attendance Program Grants

To view related federal statutes, go to the U.S. Government Publishing Office site (<https://www.gpo.gov/fdsys/search/home.action>). You can conduct a search from this site by typing in the statute number.

- 20 U.S.C. 1091 § 484 Student Eligibility
- 34 CFR 668 Student Assistance General Provisions

Policy History

Date of Adoption: 01/18/95
Date of Implementation: 07/01/95
Date of Last review: 10/17/18

Date and Subject of Amendment:

Xx/xx/23 – Full review, reorganized current language, deleted “prospective” from the Part 1. Purpose, added the definitions “academic program” and “applicant” and deleted the definitions “college” and “university” in Part 2. Definitions, and replaced “students” with “applicants” in Part 3. Admissions.

10/17/18 - The detailed policy language relating to the admission “process” was deleted from the policy, and will be added to System Procedure 3.4.1 Undergraduate Admissions. Language was added that addresses open admissions at colleges, various standards for universities depending on the program, and any additional admission requirements that are involved with academic or career programs.

7/20/11 - Amended Part 2 to consider students for admission. Amended Part 3 to require a passing score on the Ability to Benefit Test for students who do not have a high school diploma or a GED. Amended Part 4, A2 to allow state universities to use the high school grade point average as an admission criterion when the class rank is not available.

Additional [HISTORY](#).